



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

30 MAR 2022

DIVISION MEMORANDUM
No. 205 s. 2022

**DIVISION ROLL-OUT OF THE WEB-BASED MONITORING SYSTEM OF THE
SCHOOL MAINTENANCE AND OTHER OPERATING EXPENSES**

To: OIC – Assistant Schools Division Superintendent
Heads, Secondary Schools (JHS and SHS)
Selected Administrative Officer II
Selected Finance Personnel
All Others Concerned

1. In compliance with the Regional Memorandum No. 138 s. 2022 re: Implementation of the Web-Based Monitoring System of the School MOOE Funds in Support to the Secondary Education Support Program (SESP) System, the Finance Services Unit will conduct blended (face-to-face and virtual) seminar-workshop on April 5, 2022 at the Division Office while others will be attending via virtual platform and link will be sent to the email of the participants.
2. This activity aims to:
 - a. orient and familiarize on the use of the web-system
 - b. understand the actual encoding of transactions
 - c. track down the real-time disbursements
3. The participants are required to bring laptop, extension cord and copy of disbursement vouchers from January to March 2022.
4. Expenses relative to this activity shall be charged against MOOE subject to accounting and auditing rules and regulations.
5. Immediate dissemination of this memorandum is earnestly desired.

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NATIVIDAD P. BAYUBAY, CESO VI
Schools Division Superintendent



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